



MEMBER



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CIS/NEASC/ONESQA Accreditation

26th October 2009

Accreditation Newsletter to the School Community No.2

Accreditation Update

Bangkok Prep is now starting the Self-Study part of the CIS/NEASC accreditation process.

Part One

The initial stage of the Self-Study requires the school to provide a thorough description of the characteristics of the school, its systems, its community and its students. This will be in part done as a narrative about the schools background and data related to intake of students and in part through Surveys that will go out to the Board of Directors, parents, staff and students.

Surveys

The Surveys are a compulsory component of the Self-Study. There is a standardised Survey which is produced for CIS/NEASC by the Center for Research and Educational Advancement at Endicott College in Massachusetts, USA.

The Surveys have to be completed on-line within a certain time frame. Once the Survey lines are closed the Endicott College is able to collate all the date and then produce a report of the results. This report comes to the school and then it is the school's job to analyse the information and then work on aspects that require improvement.

Parents' Survey

Attached you will find details of the location of the Parents' Survey on line and the code you need to put in to access the correct Survey.

Additional Information

To assist you in answering some of the questions please note some of the following definitions;

Governing Body	= Board of Directors
School Head	= Mr. Keith Wecker, Headmaster
School Guidance Counselors (Secondary)	= Class teachers (Primary) or Form Tutors

Philosophy & Objectives Statement = the revised Vision, Mission and Philosophy &

the strategic Objectives Statements, developed by
approved by planning team (including parents) and

the Board of Directors, April 2009.

Survey Information Meeting



23 Sukhumvit 53, Wattana, Bangkok 10110 Tel : 02 260 7890 Fax : 02 662 5444 www.bkkprep.ac.th

On Thursday 29th November I will be leading a Survey Information session for Primary and Secondary parents at 2:30pm in the hall on the 2nd floor.

The purpose of the meeting will be to;

- Go over the survey access details
- Clarify some of the terminology used in the Survey
- Share hard copy examples of the survey questions
- Give out support documentation related to the Survey
- Translate any information or questions into Thai to support our native Thai language speakers
- To set up support networks for other nationalities
- Answer any questions or queries parents may have.

Computers Available

As the Survey has to be completed on-line the school is happy to make our computer suites available to Primary and Secondary parents each afternoon from 2:30pm onwards. So if you are waiting to pick up your child, come along with a friend if you like and spend about 15 minutes in a comfortable location completing the survey and hopefully not being too inconvenienced.

ICT Suites Available;

Monday	Tuesday	Wednesday	Friday
KS1	KS1	KS2	KS1
Ground floor	Ground floor	2 nd floor	2 nd floor
2:30pm on on	2:30pm on	2:30pm on	2:30pm

How Many Parents?

For the results to be valuable the school really needs as many parents as possible to complete the Survey.

Please could I ask one parent for each child to take the time to complete the Survey for us.

It should take 15 to 20 minutes and I fully appreciate lots of people have very busy schedules but your time spent helping us would be really appreciated.

Deadline

All Surveys need to be completed in the next three weeks. The Surveys will be closed on **Friday 13th November** so that the results can be finalised and the report written.

Questions

If anyone has any individual questions that they would like to ask please contact me directly. Hard copies of the survey are also available if you leave your name with Ms. Al the Primary and Secondary Secretary.

Many thanks in advance for your continued support and for helping

Bangkok Prep - move towards accreditation

Sarah Brannon



BANGKOK PREP

Bangkok International Preparatory & Secondary School

A British Curriculum School

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Chairperson School Accreditation Team